**Page 1 of 2**

Golinda Water Supply Corporation - Board of Directors’ Monthly Meeting

October 28, 2024

The monthly meeting of the Board of Directors of GWSC was called to order at 6:04 p.m. 10-28-2024. Meeting was opened with prayer led by Bobby Farney. Posting of agenda was certified and the presence of a quorum was established. The following were present:

Directors present: Robert Mackie, Thomas Martinez, Jo Farar, Doyle Parks, Bobby Farney, Pam Gresham, Elida Cruz Operator: Brandon Berry

Absent: Joe Farney

Visitors: Barbarann Farney, Erma Martinez

B. Employees Kaye Mackie and Cindy Bunch made comments in regard to employees, the need to keep both until June 2025 and reasons for that. Board members Doyle Parks, Thomas Martinez, Pam Gresham and Bobby Farney made comments on retaining both employees until June and the expectations of it.

C. Approval of October 2024 Meeting Minutes – Doyle Parks made the motion to approve October 2024 meeting minutes with Bobby Farney seconding. Motion passed unanimously

D. GWSC Personnel – NOTE: Cindy Bunch and Bob Mackie asked to be excused from the meeting. Cindy Bunch asked Jo Farar to take minutes and Bob Mackie asked Doyle Parks to preside over the discussion of personnel matters. Let it be noted that when Mr. Mackie returned to the meeting, he did not take up the duties as President of the board and Mr. Parks presided over the remainder of the meeting. Doyle Parks made a motion to take the personnel issue off the table and seconded by Jo Farar. Motion passed unanimously. Doyle Parks made a motion to have current bookkeeping, secretarial, and personnel positions in place thru the June 2025 meeting. Both positions will be reviewed at that time. Thomas Martinez seconded the motion. Motion passed unanimously. Bobby Farney made a motion to add a “personnel progress report” to each month’s agenda. This would be a written report updating the Board on the progress of the amount of paperwork mandated reports by the State, TCEQ, etc. converting GWSC financials from Excel to QuickBooks and employee training. Jo Farar seconded the motion. Motion passed unanimously.

E. Grant Package: Kaye received an email from Jeffrey Pearce at TDEM advising what paperwork they required in order to proceed with the grant. Kaye and Cindy are working to complete the necessary requirements.

F. Discuss cost of meters: No action taken

G. Unused meters – counting vs not counting – Jo Farar presented an email from TRWA stating that unused meters cannot be pulled. When a property with an unused meter is sold the new owner cannot be billed for the meter nor can the new owner be billed for any past due charges to the meter. To do so can result in PUC penalties.

H. Tariff and updating tariff – The GWSC Tariff must be updated but at this time the grant paperwork takes priority.

**Page 2 of 2**

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I. Past Due Info – Ellie made a motion to turn off water service of past due services after 90 days. The board reserves the right to review if necessary. Thomas Martinez seconded, Motion passed unanimously.

J. AIA Insurance – Jo Farar made the motion to accept AIA Insurance quote in the amount of $7,608.00 annually. Pam Gresham seconded. Motion passed unanimously.

K. Pam Gresham made the motion to adjourn. Doyle Parks seconded. Motion passed unanimously.

Robert Mackie Joyce Farar

President, Board of Directors Secretary, Treasurer

**APPROVED 11-18-2024**